

SUPPLIERS QUESTIONNAIRE



GENERAL INFORMATION

_____	_____
company name	website
_____	_____
adress	city
_____	_____
e-mail	owner/CEO
_____	_____
BUNZL customer number (if available)	industry sector
_____	_____
number of employees	last annual turnover
_____	_____
production capacity	finished products-storage capacity

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We are... manufacturer/producer retailer other

Please name the 4 main products that you produce/trade:

_____	_____
Top 1	Top 2
_____	_____
Top 3	Top 4

SUPPLIERS QUESTIONNAIRE



CONTACTS

	name	telephone	e-mail	position
contact person 1				
contact person 2				
contact person 3				
contact person 4				
contact person 5				
contact person 6				

QUALITY AND ENVIRONMENTAL MANAGEMENT

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Do you have a certified quality management system?

- yes Please enter the name here: _____
- no
- we are planning to introduce this QA system: _____

Do you have a certified environmental management system?

- yes Please enter the name here: _____
- no
- we are planning to introduce this environmental system: _____

SUPPLIERS QUESTIONNAIRE



SUSTAINABILITY

Does your company publish its own sustainability report?

yes no

Report available under: _____

Which sustainability certifications does your company have?

FSC® PEFC EU-Umweltlabel Blauer Engel EU Organic
Regulation Round Table on Sustainable Palmoil other: _____

Please enclose the relevant certificates with this form!

Which sustainability initiatives have you joined?

Science Based Target Initiative Carbon Disclosure Project SMETA/SEDEX

other: _____

Please enclose the relevant certificates with this form!

Do you have a valid EcoVadis rating?

yes, our score is: _____ no

Do you track your CO2 emissions by product?

yes, for the entire product range yes, for individual products
 no we are planning the capture/tracking from: _____

Do you track your CO2 emissions for each location?

yes no

If yes, please indicate the amount of CO2 attributable to the individual scopes:

Scope 1 emissions: _____ kg CO₂e

Scope 2 emissions: _____ kg CO₂e

Scope 3 emissions: _____ kg CO₂e

We are FSC® certified (FSC® C141132).

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What specific measures are you taking to reduce your Scope 1, Scope 2 and Scope 3 emissions?

Scope 1 measures	
Scope 2 measures	
Scope 3 measures	

Have you set yourself targets for reducing emissions?

yes

no

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CODE OF CONDUCT / SUPPLY CHAIN

How do you ensure that there are no human rights violations in your supply chain?

What monitoring processes have you established to identify and remedy possible human rights violations?

How do you ensure that there are no environmental violations/environmental hazards (e.g. water pollution), discharge of hazardous substances into the environment, violations of emission protection or similar issues in your supply chain?

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What control processes have you established to identify and rectify any environmental offences?

How do you regularly analyse your supply chain for potential risks?

What specific measures do you take to remedy grievances in the supply chain?

PACKAGING / DELIVERY TIME / HOLIDAYS

Which packaging materials do you use?

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Please enter your delivery time: _____ days

Please indicate company/works holiday periods: _____

ENCLOSURES

Please add the following documents to this questionnaire:

- Current annual report
- Quality and environmental certificates (if available)
- Sustainability report (if available)

With your signature you confirm compliance with our [Code of Conduct](#) of BUNZL Großhandel GmbH.

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place/date

stamp/signature